## **How to Recommend Library Resources** (November 2017)

ORCA's research library incorporates a wide variety of documents, including technical reports, theses, journal articles, book chapters, museum finding aids, and methodological primers. This document summarizes the criteria used to select library resources.

The library's holdings primarily fall into one of two groups: documents published after 1999—when the Colorado Council of Professional Archaeologists' prehistoric context documents were published—and key legacy documents. Legacy documents include frequently cited but difficult-to-obtain resources, important early articles, and documents that represent the only available work on a site or topic. All library documents meet at least one of the following criteria:

- Foundational documents critical to understanding broad patterns in Colorado history and prehistory;
- Documents that describe or interpret key sites or assemblages;
- Documents that synthesize data on specific regions, periods, or themes;
- Documents that describe or critique widely used field or lab methods;
- Finding aids for important collections or for important archives;
- Documents that update specific sections or topics of the existing CCPA contexts;
- Regional Class I documents;
- Annotated bibliographies;
- Frequently cited but difficult-to-obtain documents:
- Documents that represent the only available work on a site, region, or theme
- Important early documents that may have been superseded but remain important for understanding the development of Colorado archaeology.

The ORCA research library does not generally include documents that describe the results of block surveys or testing projects primarily designed to evaluate National Register eligibility status. The library also does not generally include chapters of lengthy technical reports that cover regional culture history, research design, methods, or site descriptions. Instead, the library primarily includes summary or synthetic chapters of such works. Internet links to the complete reports are provided when available.

Paleocultural Research Group obtains copyright permission to post all library resources on the ORCA website, apart from those already in the public domain. In some cases, citation-only records are created for important resources for which copyright permission cannot be obtained.

If you would like to recommend a specific document for inclusion in the ORCA research library, please contact:

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